

ACSESS

Alliance of Crop, Soil, and Environmental Science
Societies

Service Specification For National Association of Plant Breeders (NAPB).

Presented by:
Ian Popkewitz
Director of It/Operations
Alliance of Crop, Soil and Environmental Science Societies (ACSESS)
5585 Guilford Road, Madison, WI 53711
608-268-4958 phone 608-273-2021 fax

Service Specification

Introduction

ACSESS will set up and maintain the programming of NAPB Event/Meetings Calendar. This system will be delivered to NAPB 4 weeks from the date the project is assigned to a programmer, at which time the NAPB project lead would be notified.

Services offered

All postings need to be approved before going live, using the NAPB Roster: NAPB Web Editor List

Any current NAPB member can post events.

Listing to look like CCA's Event Calendar

Events should be no more than a year in advance..

Events Should be searchable by Date, Name of Event

Submissions should include Event Name, Location, Description, Start and End Dates, Event Website.

5 most recent (approved) submissions to be Highlighted on Page.

Fees, payments, and service terms

The Setup fee will be \$3,500.00

Total service payment	Fees	Service term	Payment schedule	Primary contact at ACSESS
\$3,500.00 Set Up Fee.	N/A	Net 30	When website is set up invoice will be sent.	Ian Popkewitz
\$500.00/Year	N/A	Net 30	Yearly cost for hosting/maintaining system \$500/Year	Ian Popkewitz

Privacy statement


The agreement is confidential and proprietary. No information regarding this agreement should be shared outside of ACSESS and NAPB.

Additional Services.

In the event additional services are requested by the NAPB, ACSESS will issue a new statement of work covering such additional services and the additional costs to NAPB.

Signatures.

Ellen Bergfeld, CEO Date
ACSESS



04/26/2016

David Francis, President Date
NAPB